

Demonstrated Experience

This form requires information about Applicant's demonstrated experience in the provisioning of Broadband across the State of Iowa. Applicant shall include relevant information about their experience that has prepared them to deploy their proposed Project, such as, for example community partnerships and service; number of years in business; number of years' experience provide the types of services sought by this NOFA; if the Applicant is a relatively new provider/market entrant an explanation of the benefits, if any of being a newer provider. Market entrant; or the level of technical experience in providing the types of services sought by this NOFA.

In 1956, Tri County Telephone was established with the merger of the St. Anthony Cooperative Telephone Association and the Zearing Telephone Association. In April of 1957, the Clemons Mutual Telephone Company joined the merger. At this point, the company changed its name to Minerva Valley Telephone Company, Inc. (Minerva Valley).

Located in central Iowa, Minerva Valley has an extensive history of providing cutting-edge broadband and digital TV as well as traditional landline services to the businesses and residents in Story, Marshall and Hardin counties. Minerva Valley has deployed fiber-to-the-home in the cities of McCallsburg and Zearing along with the surrounding rural areas and are currently in the process of deploying fiber-to-the-home to Clemons, St. Anthony, Minerva and the surrounding areas.

Minerva Valley's key management personnel provide a noteworthy level of experience to the proposed McCallsburg Area FTTH Project. Collectively, they bring nearly 50 years of telecom/broadband industry experience to the table. The senior management of Minerva Valley includes Business Manager Mary Phillips and Operations Manager Aaron Landmesser. This experience ensures the success of the proposed McCallsburg Area FTTH. The Board of Directors includes a President, Vice President, Secretary, Treasurer as well as 3 at-large members. Each member is elected and serves a 3-year term. Resumes for key staff have been included.

Minerva Valley is a financially viable organization with the capability to meet all financial requirements outlined in this project. Minerva Valley has a history of continued business success and meeting financial obligations within the communities they serve.

MARY M. PHILLIPS

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Work together with the Operations Manager and Board of Directors to uphold Minerva Valley's excellent reputation, maintain a healthy business atmosphere and provide excellent service to our customers.

EXPERIENCE

DECEMBER 2019 TO PRESENT:

BUSINESS MANAGER, MINERVA VALLEY TELEPHONE CO., INC.

- Responsible for all company accounting and business activities
- Work with consultants on company regulatory and FCC filing and reporting
- Manage company finances
- Work with Operations Manager and Board of directors to make company decisions
- Manage company stockholder records
- Coordinate and prepare for Company Annual Meeting
- Work with CSR on Customer Service and day-to-day customer activity
- Prepare financials for monthly Board of Directors meetings
- File monthly, quarterly, and annual tax reports and payments

JANUARY 2006 – DECEMBER 2019

OFFICE MANAGER, MINERVA VALLEY TELEPHONE CO., INC.

- Direct and manage Customer Service Representatives
- Responsible for Accounts Payable, Accounts Receivable, Payroll, Monthly Financial Reports, Tax Deposits
- Resolve customer complaints
- Order office supplies
- Help with day-to-day customer activities as needed

APRIL 1986 – JANUARY 2006

CUSTOMER SERVICE REPRESENTATIVE, MINERVA VALLEY TELEPHONE CO., INC.

- Answer telephone and provide first customer contact
- Manage customer bills
- Calculate and deposit daily customer payments
- Assist General Manager with administrative duties

EDUCATION

MAY 2006

ASSOCIATE IN SCIENCE DEGREE IN BUSINESS ADMINISTRATION

Des Moines Area Community College

MAY 1986

CLERICAL CERTIFICATE, Marshalltown Community College

SKILLS

- Self-Motivated
- Strong Communication Skills
- Team Worker
- Excellent Customer Service
- Organized
- Friendly and Personable
- Continued Self-Improvement
- Continued Education

ACTIVITIES

- Piano player for community church services, activities, funerals and weddings.
- Serve on various community committees

Aaron Landmesser

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Huxley, IA 50124
641-844-4831
alandmesser4@gmail.com

Summary:

Operations Manager with 1.5 years of experience. Partnered with the Business Manager to accomplish long and short term goals through daily activities of the entire team.

Highlights:

- Certified in Allied Telesis CAP/NSP
- Install, maintain, and troubleshoot Calix products
- Install and maintain Skitter Video product in customer homes
- Troubleshoot installation of WiFi services
- Exceedingly organized
- Strong communication skills
- Personable and approachable
- Unparalleled customer service skills
- Continuous professional improvement

Experience

December 2019 to Present

Minerva Valley Telephone, 104 North Pine St. Zeaaring Iowa

Operations Manager

- Collaborate with Board of Directors and Business Manager to determine Values and Mission of Minerva Valley Telecom.
- Review analysis of current systems to prioritize, plan, and implement: construction, replacement, removal, and maintenance of all network equipment. Recommend major improvements to plant and equipment. Initiates or recommends purchases of equipment, tools and supplies with appropriate budget documents for Board of Directors' consideration.
- Manage and cultivate all equipment vendors and service providers relationships.
- Manage and hire technical staff.

April 2007-2019

Minerva Valley Telephone, 104 North Pine St. Zeaaring Iowa

Combination Tech duties and responsibilities

- Fiber Splicing and fiber maintenance
- Copper Plant Technician
- Layer 2 Technician
- Central Office Technician
 - Calix E7/ Calix E5-400/Calix E5 110 /120/ Calix CMS / Calix
 - ONT 844G/ ONT 717/ ONT 716
 - Allied Telesis Certification CAP/NSP
 - RedCom Telephone switch

-Telestrat

- Customer service and product maintenance in homes and businesses
- Responsible for installation and maintenance of network equipment
- Conduct locates of buried copper and fiber cables.
- Demonstrate exceptional communications, customer service skills, technical and problem solving skills and the ability to effectively operate tools necessary to perform job duties
- Install, maintain and troubleshoot emergency power systems to include facility level battery plants and back-up generators
- Terminate, splice and test fiber optic cables utilizing appropriate equipment
- Experience using Microsoft Office application Suite.

August 2007-May 2005

Mead Family Farms, 2226 Summit Road, Marshalltown, Iowa

Farm Assistant

- Manage Feed Mill
- Care for multiple hog cafos
- Deliver Feed to Hog locations
- Use multiple different tractors, trucks and farm machinery.

1999-2005

Dunham Fritz Chiropractic, 2501 S. Center St. Suite E, Marshalltown, Iowa

Massage Therapist and Limited Radiographer

- State Certified Massage Therapist
- State Licensed Limited Radiographer